



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

**BADRI NARAYAN MUKHTESHWAR
COLLEGE, BARHIYA**

- Name of the Head of the institution **Dr. Ashutosh Kumar**
- Designation **Principal In Charge**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **063462251010**
- Mobile No: **09431492955**
- Registered e-mail **bnmcollegebarhiya@gmail.com**
- Alternate e-mail **bnmcollegeiqac@gmail.com**
- Address **College Road**
- City/Town **Barhiya**
- State/UT **Bihar**
- Pin Code **811302**

2.Institutional status

- Affiliated / Constitution Colleges
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Munger University, Munger**
- Name of the IQAC Coordinator **Dr. Abhimanyu Kumar**
- Phone No. **063462251010**
- Alternate phone No. **9939173386**
- Mobile **9546427030**
- IQAC e-mail address **bnmcollegeiqac@gmail.com**
- Alternate e-mail address **bnmcollegeiqac@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://bnmc.ac.in/web/pages/agar>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://bnmc.ac.in/web/public/uploads/acal/a71f50d5f2875db9ecb9bb3b896bab88.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.52	2017	30/10/2017	29/10/2022

6. Date of Establishment of IQAC

27/02/2017

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Academic Calendar for the Academic Year 2021-22 was made more comprehensive to include diverse activities and its successful implementation was monitored by the IQAC. 2. Institutional Social Responsibility and outreach activities were given due importance. 3. Faculty members of different programmes were motivated to take part in the curriculum revision with affiliating university. 4. IQAC has initiated updating of college website as per NAAC. 5.Feedback forms were designed and made available on college website.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Discussion on academic calendar of University and preparation of routine and time table of classes of session.	Academic Calendar, Routine and timetable of classes is prepared for session 2021-22 and upload college website.
Library Automation and integrate	Library Automation Successfully complete with catalogue assessing with Web-OPAC portal domain http://bnmc.autolib.org and integrate with INFLIBNET
Green Audit	Green Audit Successfully done and install plant tag, plant specification.
College Master Plan	2D & 3D Master Plan with Direction Detail Successfully Complete and installed college Entrance area.
Smart class technology	Having a class with fully smart class technology
Design and develop IQAC Portal	IQAC Portal successfully develop and also running with domain name http://bnmcollegeiqac.org

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://bnmc.ac.in/web/public/uploads/acal/a71f50d5f2875db9ecb9bb3b896bab88.pdf				
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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	04/01/2023
15.Multidisciplinary / interdisciplinary	

In view of the NEP, university has initiated new interdisciplinary centres integrating different departments in addition to the existing inter/multidisciplinary research and academics. Academic programmes are redesigned to include Multidisciplinary /Interdisciplinary courses as electives. All programmes are designed in such a way that students get maximum flexibility to choose elective courses offered by other Departments. The University is proactively working towards implementation of the suggestions given in the NEP and B N M College Barhiya is implementing these with full vigour.

16.Academic bank of credits (ABC):

B N M college is constituent unit of Munger university, Bihar. The institute is running regular programmes and courses in the curriculum scheme are delivered. In the direction of Academic Bank of Credits the guidelines issued by the constituent university is being implemented by the institute and the registration process.

17.Skill development:

Institutin having also work on how to give skill development our students such as follow :

1. Language Lab
2. ICT Training programme for teaching, non-teaching anf student.
3. Swayam Lab
4. Digital Learning

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

BNMC encourages learning of national language Hindi by organising various Programmes including webinars and seminars on culture heritage & law and celebration of Hindi Diwas. Further, Subjects like Corporate Governance, Ethics and Social Responsibility of Business, Human Rights and Value Education etc. in the curriculum of various programmes inculcates cultural values in Indian tradition so that students imbibe value orientation.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

BNMC offers various programmes. All these programmes are offered as outcome-based education (OBE) which is designed keeping in mind the national and global requirements. The Institute has implemented outcome-based education with clearly stated Programme Outcomes, Programme Specific Outcomes and course outcomes. All courses are designed with outcomes centred on cognitive abilities namely Remembering, Understanding, Applying,

Analysing, Evaluating and Creating. Apart from the domain-specific skills, learning outcomes at all levels ensure social responsiveness and ethics, as well as entrepreneurial skills so those students contribute proactively to economic, environmental and social wellbeing of the nation. All course syllabi have been designed with due consideration to social needs at large so as to apply the spirit of NEP.

20.Distance education/online education:

Since 2019, educational institutions in the country have employed digital platforms for engaging classes, conducting conferences, meetings etc. Keeping aside the negative impact of lack of face to face learning, online education has broken the geographical barriers creating interaction of experts and students from distant locations. Opening up of the educational institutions after pandemic has paved the way of adopting hybrid mode of education combining online and offline resources. This can be considered as the new normal, which is envisaged in New Education Policy as well. Due to the experience gained during the closure period of Covid-19, access to online resources by educators and students will not be a constraint anymore. As a part of course curriculum.

Extended Profile

1.Programme

1.1	11
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1733
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	1560
-----	------

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year						
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table>			File Description	Documents	Data Template	View File
File Description	Documents					
Data Template	View File					
2.3		442				
Number of outgoing/ final year students during the year						
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table>			File Description	Documents	Data Template	View File
File Description	Documents					
Data Template	View File					
3.Academic						
3.1		6				
Number of full time teachers during the year						
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>No File Uploaded</td> </tr> </tbody> </table>			File Description	Documents	Data Template	No File Uploaded
File Description	Documents					
Data Template	No File Uploaded					
3.2		17				
Number of Sanctioned posts during the year						
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table>			File Description	Documents	Data Template	View File
File Description	Documents					
Data Template	View File					
4.Institution						
4.1		07				
Total number of Classrooms and Seminar halls						
4.2		20 L				
Total expenditure excluding salary during the year (INR in lakhs)						
4.3		10				
Total number of computers on campus for academic purposes						
Part B						
CURRICULAR ASPECTS						

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Institution ensures effective curriculum delivery by following the academic calendar provided by Munger University, Munger. The faculty analyses the needs of the students before the commencement of every internal exam and plans the curriculum as prescribed by the Munger University in such a way that it includes different activities related to the designed syllabus. The head of every department submits a workload statement at the beginning of every year, over which the routine time-table is prepared. Accordingly, each department prepares its own teaching plan allotting term-wise topics to be taught within the stipulated time. Through a series of interactive activities like classroom teaching, group discussions, power point presentations, quiz, debates, academic tests, etc. the students are being given practical insight into the curriculum that helps them to develop their higher order cognitive skills, such as critical analysis, problem solving, evaluation and synthesis. The periodic tutorial / class test / MCQ examinations are conducted in order to assess the understanding of the students. Teachers put in all efforts to ensure quality and enhance academic growth. Practical, theoretical & oral examinations are conducted to judge the understanding of the students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://bnmc.ac.in/web/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the commencement of each academic session, an academic calendar for the entire year is prepared in concurrence with that of the Munger University. The academic calendar is communicated to the departments. The head of the each department in consultation with the teachers, allocates theory and practical classes to the faculties. Accordingly, the master class routine for all the college students is prepared. This task is executed well in advance of commencement of classes. The paper-wise/ unit-wise prepared teaching plan is followed by the faculty members and is studied by the Heads of the respective departments to ensure that

the entire portion of the syllabus is covered. The academic year comprises a full yearly session. The number of working days in an academic year is strictly followed. Internal evaluation through class tests is arranged by college. If the number of teaching days is compromised due to unforeseen reason like requisition of the college establishment by government authorities etc., tutorial classes are taken to compensate for the loss as far as possible. At the end of each academic year students are assessed by theory and practical examinations. Munger University, Munger conducts the examinations and publishes the results.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	http://bnmc.ac.in/web/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

There are many courses which deal with the issues related to

Professional Ethics, Gender, Human Values, Environment and Sustainability which are integrated into the curriculum. Issues related with environment and sustainability is integrated into courses of Environmental studies, Zoology and Botany. Courses that teach human values in its curricula are Political science, English. Professional ethics are integrated in the courses of English, and Philosophy subjects. Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Co-curricular and Extracurricular Activities also. N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year N.S.S. units undertake a host of activities in the nearby vicinity and in the adopted villages. N.S.S. organizes various environment related programs including tree plantation, village cleanliness, cleaning of rivers, plastic free drive, poster competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

04

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://bnmc.ac.in/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1560

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

866

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File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

There is a system in place for assessing pupils' learning levels. Teachers evaluate students' academic performance based on their participation and interaction in class, performance in laboratory practical classes (especially for subjects like Chemistry, Botany and Zoology), college internal examinations, informal interactions with them outside the classroom, and results in previous board examinations. Mentor mentee groups have been formed across departments in the college. Regular meetings are carried out to cater to the needs of advanced as well as slow learners. Students share their grievances with the mentees which are resolved in a time bound manner. Advanced learners are counseled for career options and other opportunities to explore. Slow learners are greatly emphasized upon and taken care of. Regular sessions are conducted to make them catch up with the pace.

File Description	Documents
Link for additional Information	http://bnmc.ac.in/web/
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1733	06

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The vision and mission statement clearly states that the entire process of the college is student oriented and focused on their overall development. All stakeholders of the college are well aware about the aspirations of the students because majority of our students come from the nearby villages. Apart from 'Chalk and Talk' or 'Lecture Delivery' method, teachers are more focused on the 'conceptual clarity' of their subject. Entire teaching-learning and evaluation process undergoes through all the above mentioned methods. Teacher demonstrates to elaborate the difficult concepts in their local context as well as ICT tools, Digital Classrooms and Smart Classes are used to visualize them what they are studying. IQAC encourage teachers to organize and attend the FDPs related to innovative teaching methodologies. The learning environment of the college is student centric. The teachers enlighten the students about the prescribed syllabus and give them wider perspective about the subject through a series of lectures. In the classes where the students are of diverse learning abilities, lectures are delivered with the aim that average student can be able to absorb the concept. The studentcentric activities followed in the college are: 1) Seminar lectures by students of different departments 2) Debates 3) Seminar lecture by the NSS wing of the college in different issues 4) Seminar lecture by subject experts 5) Recommending books and journals for further reading

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	http://bnmc.ac.in/web/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology to improve the teaching and learning process. Different software's like virtual classroom available online is integrated with teacher's explanation and students are encouraged to learn and practice through interactive activities. LCD projectors, computer/laptops/tablet systems are used in the classrooms. YouTube, E- mails, What's App group, Telegram, Zoom and Google classrooms, College website are used as platforms to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. These applications are also used to provide online education

during the covid-19 situation. WIFI facility is also available in the campus for the students and staff.

The library also provides access to computers and online journals freely available in public domain and also to journals subscribed on the advice of faculty and facilitates downloads. Xeroxing facility is also available in the library. The college has a plan to build a digital seminar hall, Digital/Smart Classroom, SWAYAM Lab, ICT lab, Microsoft windows and office academic license software, Subscription of INFLIBNET, College office automation (Admission, Accounts, Payroll and Inventory) and Fully bar-coded library automation with WEB OPAC/ORPAC System to provide more facilities for effective teaching learning.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://bnmc.ac.in/web/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

6

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

6

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

90

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal evaluation as prescribed by Munger University, Munger norms is strictly followed by the college. The students are evaluated at two levels, college and the Munger University one from internal assessment through sent-up exam and other evaluation is done at university level conducting examination. Various methods are used by faculty members for internal evaluation, a few of them are:

1. Evaluation methods followed for internal assessment include written tests, presentations, assignments, case study evaluation etc.
2. Attendance which is part of the internal assessment is updated regularly and uploaded on the college website.
3. The internal assessment marks too are uploaded online and displayed on the departmental notice board for redressal /any clarifications sought from students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://bnmc.ac.in/web/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

IQAC consistently works on student centric activities. It interacts with the exam committee and the students. The Academic Calendar is displayed on the college notice board and on the college website for all stakeholders. In the induction programme, the principal briefs about the examination-evaluation 'The college conducts tutorial, home assignment, tests, presentations, group discussion, etc. to assess the performance of students. The college exam committee executes its internal exams in a very meticulous manner. The internal assessment/ examination marks are uploaded online and displayed on the departmental notice board as well as the College website for redressal /any clarifications sought from students. The grievance is addressed through the concerned teacher within a time- bound framework and in an efficient manner.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://bnmc.ac.in/web/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme outcomes encompass a broad spectrum of knowledge, skills, abilities and attitudes that students acquire during the pursuit of graduate courses. The College offers a number of programmes in Science, Humanities and Social Science, each of them with unique and well-defined outcomes. The specific learning outcomes of various courses are built into the curriculum of each discipline and are available on the University/College website.

At the time of admission, the Counselling Cell and Students' Help Desk also appraises students of what to expect from various courses. The outcome of courses is clearly outlined during the common Orientation Day organised on the opening day of each academic session. This is further reinforced in the orientation programmes organised separately by each department. We believe that in order to become productive citizens, our students must be equipped with all necessary skills. Course outcomes are kept in focus while designing extra and co-curricular activities for students. Students are provided opportunities to interact with senior students to learn about their experiences and career paths, so that they are encouraged and motivated to chart out similar roadmaps for their own future.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://bnmc.ac.in/web/
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The mission statement of the college itself clearly states the approach of the college towards the holistic development of

students. There are two programmes in the college viz. Arts, and science, though these are traditional in nature but college has been continuously working on the attainments of these outcomes. Very systematically, from the first year of their college, the purpose of their academic journey is elaborated through principal address, induction programme, expert lectures and classroom interactions. In order to focus on the outcomes, they are categorized in the slow, average and advanced learner on the basis of their entry level marks.

Close awareness of cross-cutting issues, basic conceptual clarity, life-skills, practical exposure and their behavioral change are few of the parameters to recognize or evaluate the attainment of their course outcomes. Unit Tests assessment is substantially helping to evaluate the learning outcomes.

The performance of the students in the internal and external examinations, in the practical and assignments, participation in class activities, role in departmental activities are some of the means by which program specific outcomes are measured. Students are also encouraged to take part in competitions, seminars and conferences, research competitions, etc. Their performance within and outside the college in the various academic events provides another index of their learning-levels.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://bnmc.ac.in/web/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

442

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://bnmc.ac.in/web/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://bnmc.ac.in/web/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

B.N.M College, Barhiya has various societies for holistic development and sensitizing students towards social issues. The Environment Club organised host of activities viz. creating awareness through media platforms on issues like Noise Pollution, Yamuna, Dust pollution, Air pollution etc. Social activities like Tree Plantation, Swachh Bharat Abhiyan, Blood donation camp, plugging team for Republic day were organised by NCC Boys wing. NSS has organised Yoga Day celebrations. Cloth Donation drive, Covid Pledge were few other activities performed by NSS wing. The detailed list of NSS activities during year 2021-22 is uploaded on website.

File Description	Documents
Paste link for additional information	https://bnmc.ac.in/
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

60

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The development of infrastructure has been taking place over the years to meet the requirements of changing curricular and co-curricular activities and for modernisation. The Development Committee of the College is responsible for creation of mechanism to plan and to ensure optimal utilisation of different infrastructure pertaining to academic matters. Various committees are constituted by the staff council for the purpose. For example,

the Time Table committee ensures optimal utilisation of class rooms. It also looks at proper allocation of classrooms with projectors. The committee has been reviewing the requirements of projectors for classrooms. Subsequently, numbers of classrooms with such facilities have been increased. The central ICT Implementation and Maintenance manages one computer labs. This Lab. is allocated as practical labs under mandatory course requirements by the ICT Implementation and Maintenance committee in consultation with the time table committee. The college also has Portal room for general access of computers and internet. The College provide Wi-Fi facilities. To ensure its optimal utilization, access to Wi-Fi is denied to the passed out students. The faculty members are provided with laptops. Differently-abled students are given primacy in providing barrier free access to learning resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://bnmc.ac.in/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SPORTS FACILITY College has a spacious playground which is used by students to practice and play various outdoor games and sports The campus has Basketball Court for the students College has a spacious Indoor Stadium on the campus where various tournaments are organized round the year **CULTURAL STAGE & OPEN AUDITORIUM** College has a spacious Open Auditorium with a seating capacity of about 500 students where various cultural, cocurricular and extra-curricular activities have been organized regularly It has an advanced light and sound system that is managed by specially designated support staff along with the students. It is equipped with a large stage, two green rooms, comfortable seating, carpeting, wall paneling for acoustic effects **SEMINAR HALL/CONFERENCE HALL** Seminar Hall has a seating capacity of about two hundred people, equipped with audio-visual facilities along with recording facilities and an excellent sound system. It also has projector screen, white board, green board and a podium The Seminar Hall is used for holding seminars, symposia, workshops, group discussions, lectures etc. Fully equipped Conference hall for meeting and presentations are available in the premises. **GYM/FITNESS CENTRE** The College maintains its own fitness

centre located near the sports ground/ Indoor sports complex

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://bnmc.ac.in/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://bnmc.ac.in/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

20 L

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

There is no ILMS system in the library but the college central library has a well-stocked Library of Books, Magazines, Journals and E-resources. The library has separate display racks for "New Arrivals". In keeping with changing times, the library has a repository of e-books and e-journals.

The college has a plan to implement Fully automated bar-coded library automation with WEB OPAC/ORPAC to provide following facilities:

1. Making entries for daily issue/return of books
2. Generating reports by applying various filters like programwise list of books, subject-wise list of books or a list of reference books etc.
3. Searching books by keywords like name of the author, title of the book etc.
4. Regular updates of books purchased by the library.
5. Generating Reports of the books issued
6. Preparing the list of Student Defaulters.
7. Cataloguing, maintaining the database of books, member records and usage and book circulation with details of the fine calculated per day of default.
8. Maintaining only the record of books and their usage.
9. Bar-coded Smart card for teachers and students for book issue/return.
10. Library Automation Web-OPAC System AutoLib

Also the college has applied for subscribe INFLIBNET and other e-resources..

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	http://bnmc.autolib.org
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	D. Any 1 of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
11000	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
20	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Information Technology has become an indispensable asset for the functioning of every institution. Hence, to meet the demands of the various stakeholders, the Institute frequently updates its IT infrastructure. The interactive board, LCD Projector, Printers, high configuration PCs were installed in the college. Smart classrooms equipped with interactive board, LCD projector, Digital Podium with inbuilt system, microphone system and speakers were installed. The whole college has been made Wi-Fi enabled under Bihar government 7 nischay programme.

The Institute uses open source software. However, with respect to the prescribed syllabus, several licensed software are also used. There is a academic license with Microsoft for the use of various software and Windows Operating System. A licensed copy of antivirus is installed on all machines.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://bnmc.ac.in/

4.3.2 - Number of Computers

10

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

20 L

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institutional mechanisms for maintenance and up gradation of the physical infrastructure, academic and sport facilities, and equipment's are as under: Building Infrastructure: Being fully government institution, a constant effort is made to provide safe and secure space for equipment's and tools. There is a college development and construction committee to look after the maintenance, repair and constructional work related to the building. Construction, repair and maintenance of the main building and physical infrastructure like water facility, power supply and maintenance of campus is looked after by this committee.

The minor faults related to the electricity and repairing of building are attended and repaired by the college electrician, hired technician, carpenters etc. For the maintenance of toilets and service areas local fund college sweepers have been engaged

for cleaning the toilets, washrooms, and buildings.

Laboratory Equipments and machines: Every department maintains stock registers for keeping the list of chemicals, glassware, equipments and other instruments used in laboratory. Maintains consumption register regularly to keep account of the used material and non-functional glassware, miscellaneous items etc. The minor faults of laboratory equipments (if any) are attended and repaired by the concerned department staff or hired technician whenever necessary.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://bnmc.ac.in/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

350

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

750	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	https://bnmc.ac.in/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
00	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
00	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

10

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

12

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student's representation is given in the co-curricular, extracurricular activities of the college and partial representation at the administration level. The college is involved in a number of activities at institutional and societal level. Most of the activities are monitored and executed by the students because they are the members of that town. Student's Council is set up as per the norms and meetings are held with regular intervals. It consists of the best students from all areas of the college. Apart from them, other active students are also involved in the various committees as per their expertise. These students regularly suggest to upgrade the image of the college in the society.

Students are actively involved in the statutory committees like IQAC, ICC, Grievance Redressal Committee etc. In the Student Induction Programme (Earlier - Orientation), they are informed about the functioning of the HEI and their role. The college convinces the students that it's an opportunity to develop their overall personality. At the administrative level, from the prospectus making committee to most of the committees students are participating. Student Council plays a very significant role by providing proper feedback of all the students to the institution.

File Description	Documents
Paste link for additional information	https://bnmc.ac.in/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

04

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has informal Alumni association cell at college level as well as Department level which organises their annual meet on regular basis. However, the college is in the process of registering the formal Alumni association cell as soon as possible.

File Description	Documents
Paste link for additional information	https://bnmc.ac.in/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Principal, who is the academic head of the institution perform functions and take decision in order to fulfill the vision and

mission of the institution. Academic responsibilities are fairly divided among all the staff members. Committees are appointed for the various academic and co-curricular activities to be conducted in the course of the academic year. The list of committees is displayed at the beginning of the year on the college notice-board and website. This ensures transparency in policy execution. The responsibilities are communicated to the faculty members through regular staff meetings. The Principal of the College holds regular meetings with the teaching and non-teaching staff. In these meetings, various issues are taken up for discussion before arriving at a final decision. The Heads of Departments monitor the functioning of the various departments. The participative decision making ensures total participation of all the people concerned. The office administration of the College is headed by the Section Officer (SO) under whom there are Head Assistants, Senior Assistant, Junior Assistant and other Class IV Staff. Thus, the decentralization of departments and personnel of the institution helps in improving the quality of its educational provisions.

File Description	Documents
Paste link for additional information	https://bnmc.ac.in/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

We understand that a leadership has to prove itself through achievements in fronts of the organization. Our college is one institution imparting higher Education to learners with a purpose to make ready useful and enthusiastic citizens by achieving the set goals. This cannot be possible without a leader. The principal acts as a companion, guide, mentor, associate, helper and leader. These roles are fulfilled by constituting committees that work on behalf of head of the institution. This, in fact is the formal arrangement for running the institution smoothly. These committees' co-ordinate and monitor internal management of the college efficiently. A good leader is the one, who set goals and then realize those goals with the help of subordinates around him. All goals should be clear and feasible. All functionaries of the college are given such responsibilities that they have to act as leaders in one or the other programs. The institution has formed a number of activity committee and one leader from every committee has been given the responsibility of forming a working calendar

for that committee and then putting that calendar into action. Sports activities and cultural activities like Badminton, Kabaddi as well as Debit, awareness of cleaning, blood donation etc also promote leadership qualities.

File Description	Documents
Paste link for additional information	https://bnmc.ac.in/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

"Students" are the primary focus of the Institution. Hence, to meet the changing demands of students, the College has adopted a "student-centric approach". The College hastaken the following efforts to improve facilities which would bring all round development of students and ensure their success:

- Student intake in a few programs has been increased.
- Infrastructure, in terms of class rooms has been enhanced.
- Laboratory infrastructure has been upgraded with respect to no. of computers and software packages.
- Website has been updated.
- Library resources, both books and online have been steadily growing.
- Reading room facilities have also been added.
- Examination system is transparent.
- The Examination Committee conducts all types of college and University exams.
- The College has displayed the University results in college Website and Whatsapp Groups of students.
- Internal assessment is done as per Academic calendar of the college which has been formed as per academic calender of the Munger University.
- The College organizes activities which offer ample scope to inculcate the sense of social responsibility among students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://bnmc.ac.in/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administration of B.N.M. College Barhiya is the responsibility of the Principal who is directly accountable to the Department of Higher education and affiliating University. The Principal is involved in overlooking the implementation of plans of the College. He ensures that regular day to day operations are properly conducted, through feedback from conveners', teaching and non teaching staff. The Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically. Committees for co curricular activities The committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans, for the curricular activities that enhance overall development of students. Administrative Committees [Examinations, Scholarships, Purchase, Discipline, Sports, Admissions, Library, etc.] For the smooth conduct of all administrative activities according to requirements of academic bodies and government rules, there are committees headed by senior faculty to guide the function.

File Description	Documents
Paste link for additional information	https://bnmc.ac.in/
Link to Organogram of the Institution webpage	https://bnmc.ac.in/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Govt. offers the following welfare schemes for all college employees. Summer vacation for both teaching staff. The order is issued by the higher education department, which is strictly followed by the college. The government has provided Group Insurance scheme to the Staff (Teaching and Non -Teaching) of the College. This helps the staff at the times of need. Maternity (180 days) and paternity (15 days) leave. Provident fund for the employees of the college. Medical Insurance facility for the employees of the college. Casual leave of 12 days for the employees.

File Description	Documents
Paste link for additional information	https://bnmc.ac.in/
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system for teaching staff of College is governed by UGC-Career Advancement Scheme (CAS) guidelines.

Appraisal for the teaching staff: Appraisal for teaching staff is based on the Performance Based Appraisal Scheme (PBAS) proforma submitted by faculty seeking for promotion. The PBAS proforma details individual teachers' teaching/learning and evaluation related activities; research and academic contributions; administrative support and contribution in extra and co-curricular activities as had been detailed in UGC-CAS guidelines. The appraisal/selection committee, appointed by the Principal, in coordination with IQAC scrutinises the proforma based on the UGC-CAS guidelines and recommends the same for promotion. Appraisal for the non-teaching staff:

The non-teaching staff at the College comprises a diverse support staff which functions as the backbone of the college. This includes the administrative and accounts staff, the laboratory staff, the library, and housekeeping staff. The performance of the non-teaching staff is reported in a Report of the college in the form of professional training programmes they attended. A report of each non-teaching staff member is prepared by the Principal and entered in the service book.

File Description	Documents
Paste link for additional information	https://bnmc.ac.in/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College internal audit is conducted annually by a registered Chartered Accountant appointed by the Management. The CA is responsible for the entire Financial account. This helps in the review of funds, planning and preparing budget of the next financial year.

External Financial Audit is conducted by the State Government as and when required. The CA also helps finalization of the Utilization report for the grants received from Government bodies such as UGC, State Government, etc. All the process in the college is strictly monitored by the principal. The copies of the audit are also preserved in the college for records.

File Description	Documents
Paste link for additional information	https://bnmc.ac.in/
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The B.N.M College is able to implement various quality enhancement activities with its ability to mobilize resources with integrity in its functioning since its inception.

Mobilization of Grants

The college receives funds from various sources through an appropriate and feasible system.

Government/UGC Grants

Student fees

Project funds received from funding agencies

Utilization of Fund

At the beginning of every financial year, requirements of the College Office, all the departments, Library and various cells are submitted to the Principal. The Principal then calls a meeting of HODs, Librarian, Office Superintendent, coordinators of various cells and IQAC to decide and judicious allocation of the funds. A budget is prepared and presented before the CDC. Once the budget is approved, the funds are disbursed. Funds received for conducting examination is handed over to the controller of examination or an official at his recommendation. Accounts of the examinations are submitted as per norms. The Accounts section of the College maintains all records of income and expenditure to ensure financial transparency. The grants received from various sources are used towards infrastructure augmentation. Funds specified for conducting Seminars/Endowments lectures, Workshops, extension activities, maintenance of the campus and improving the infrastructure facility.

File Description	Documents
Paste link for additional information	https://bnmc.ac.in/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes.

The following initiatives were undertaken in the past year for quality enhancement:

1. Updating the college website with all college faculty profiles. The website has also updated profiles of different departments and various activities of our college. Enhancing e-management in college administration by uploading teacher related and students related application forms on college website.

2. Establishing a policy of annual submission of AQAR by teachers every year.

3. Establishing the Parent Teachers Association, in each department.

4. Establishing Alumni Association in college. Alumni association has also held interaction meetings with achiever alumni.

5. Initiating Student Satisfaction Survey and Parents Feed Back mechanism. The forms were designed and made available on college website.

6. IQAC event calendar for each department was prepared and was put on college website.

7. A large number of events including webinars, talks on relevant topics like IPR, Faculty Development Programs were organized under the aegis of IQAC.

8. Workshop on PFMS for Account Department of the College to

promote e-management of all staff forms.

File Description	Documents
Paste link for additional information	https://bnmc.ac.in
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has initiated formation of mentor-mentee committees. All the departments in the college have functional such groups where student related problems, carrier counselling, any grievances are handled.

This helps in improving structures and learning outcomes. The mentor mentee groups regularly meet for interactions.

Academic audit is regularly being carried out by IQAC. This again helps in recording the incremental improvement in various academic activities.

Various webinars related to faculty development, overall development of students and their well being are organised by IQAC. These webinars helps regular updation of knowledge and improve the teaching learning process.

File Description	Documents
Paste link for additional information	https://bnmc.ac.in/index.php
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://bnmc.ac.in/index.php
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College shows gender sensitivity in providing facilities such as:

a) Safety and Security:

The college has Women Sexual Harassment committee to take necessary action on sensitive issues of the girl students which helps to ensure their vibrant presence. The entire campus is covered under CCTV cameras. The footage of the recording is often seen and necessary actions are taken, if any suspicious activity is observed, by the principal.

b) Counseling: Women cell of the college organizes all important activities associated with the counseling of the students. Formal and informal counseling is done in the college. Staff members motivate the students to improve their overall personality by participating in various activities organized by the college. Staff members inspire the students of downtrodden and weaker section to come to the main stream of the society. The college has mentor mentee scheme, which recommends majority of the mentors to select a mentee especially from the disadvantaged and vulnerable category of the girl students. In the scheme the mentor follows the development of the mentee by providing personal counseling at the different stages. c) Common room:

The institution has provided separate common room for girls. The common rooms have essential amenities.

File Description	Documents
Annual gender sensitization action plan	https://bnmc.ac.in/index.php
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://bnmc.ac.in/index.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

For collecting the solid waste from nook and corner of the campus substantial number of dustbins are installed. Most of the waste collected is biodegradable. The minimal amount of non biodegradable is mostly burnt in pits. The biodegradable portion too is dumped in pits for decomposition over time. The solid biodegradable waste collected from the parks, play field after use of lawn mower and bush cutter is collected and dumped for decomposition in vermin compost pit to be used as a source of bio fertilizer. During the autumn season a large quantity of fallen dry leaves are collected and dumped to decompose for manure in vermin compost pit.

Liquid waste management:

Liquid waste All the liquid waste from washroom, bathroom is collected into soakage pits through systematic drainage. Zero

percent leakage of waste water is ensured.

E- Waste management : The college has minimum e-waste. The waste if any is sold to vendors for recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://bnmc.ac.in/index.php
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is playing an effective role of catalyst in the town to maintain the peace and national integration. The college regularly organizes different activities for inculcating the values of tolerance, harmony towards cultural diversities. Our college belongs to the rural background. Its activities have a very positive impact on the society's cultural & communal thoughts directly. The socio-economic conditions are somehow different than the other developed regions of Bihar.

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio economic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. Commemorative days like Women's day, Yoga day also promote tolerance and harmony. Institute has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institution always encourages the students to organise and participate in different programmes organised by college, intercollege, university and other Government or nongovernment organization to make them sensitize towards cultural, regional, linguistic, communal and socio economic diversities. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fervor the national festivals, birth anniversaries and memorials of great Indian personalities are celebrated. Students from various regional and cultural

backgrounds participate in such programs and present their regional or cultural folk songs and dances.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

B.N.M. College celebrates national commemorative days such as National Unity Day, Republic Day and Independence day, Gandhi Jayanti, Bal Diwas, Teacher's Day and birth anniversaries of freedom fighters such as Jai Prakash Narayan, Netaji Subhash Chandra Bose, etc. It also organizes programmes on international commemorative days such as World environment Day, World Earth Day, International women's Day, International Yoga diwas etc. Usually

speeches are delivered by the Principal, IQAC coordinator, teachers, employees and students. At times different competitions for students such as debate, speech, essay, poetry recitation and poster making are held. The reading of the preamble on the August day and Constitution day inculcate National pride. Bihar Diwas (22 March) is also commemorated to inculcate the sense of pride for the state. Due to Covid-19 pandemic during 2020-21, most of the programmes were organised online.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: Environment Friendly Campus Initiatives

1. Objectives of the Practice:

We have identified the following objectives which are in tune with the practice

1. To promote awareness of environmental issues among the students, staff and society.
2. To achieve better sustainability on the campus and improve the quality of life of all the stakeholders.
3. To conserve water resources through rainwater harvesting.
4. To plant rare and medicinal/herbal plants on the college campus
5. To support and implement "Swachh Bharat Abhiyan" for healthy

India

6. To organize seminars/workshops etc. on environment-related issues.

Best Practice-II: Empowered Women by Quality Education**Goals**

The college engages in women's empowerment through education practices with the following objectives:

- To enable students to appreciate and understand the essential role played by women in society and the work force.
- To assess the needs of economically challenged students and first generation learners and help them to achieve their academic goals.
- To understand and address through counseling both academic and psychological problems faced by the students.
- To create a friendly and conducive learning environment for the students.
- To provide moral support to students from repressed and emotionally unstable environments.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The main objective of the college since its inception has been to shape the young minds with the urge for creativity spirit of tolerance and scientific temper. To cope with changing need of the society and economy after post independent, the noble thinkers of every corner try to uplift the ecology and environment of our ancient glimpses needful to our nation. In the dimension of higher education in very remote area of old Barhiya village and it's surrounding which have a ample of lands and situated between Gangetic and Large Tal area, visionary late Gopeshwar Pd. Singh, a freedom fighter and landlord of this area established this coeducational institution for the welfare of the huge masses of 30 square mile resident to associate with the power of knowledge in 1958, to make our country real literate.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Enhancing Alumni Network by making committees/ representatives at department level who will identify distinguished alumni of their respective department and devise a mechanism for their involvement towards growth of college.
2. Putting Feedback Mechanism formally through IQAC
3. A formal mechanism of remedial classes through IQAC
4. A formal mechanism of extra help/coaching sessions for meritorious students.
5. Enhancing e-governance
- 6 . Upgradation of College website
7. Organizing ICT enabling workshop for teaching and non- teaching staff
8. The college is in the process of preparing for the next Accreditation cycle for NAAC

9. The college is planning for upgradation of infrastructure which has become stagnant because of lockdown situation and the resultant consequences.

10. To introduce PG course in few subjects.

11. To implement office automation system.

12. More no. of ICT/Smart/Digital Classes.

13. To introduce SWAYAM lab in college campus.

14. To implement College Office automation system in admission, accounts, inventory and payroll areas.

15. To implement bar-coded library automation system and subscription of e-resources.